

**FRUITPORT CHARTER TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES OF APRIL 16, 2018  
SPECIAL MEETING**

Members Present: Heidi Tice, Supervisor; Andrea Anderson, Clerk; Trustees Todd Dunham, and Jeff Jacobs.  
Members Absent: Rose Dillon, Greg Hulka, Denise Winebarger

At 7:00pm, Supervisor Tice opened the special meeting with the Pledge of Allegiance.

Also Present: 1– residents, 2– employees, 0- guests

The agenda for April 16, 2018 was approved as provided.

**PUBLIC COMMENTS:** None received

**UNFINISHED BUSINESS:**

**18-058 Approve new hire for office staff**

Heidi Tice moved, Jeff Jacobs seconded, **MOTION CARRIED**, to hire Kimberly Morse to fill the vacant Level II Administrative position at a starting wage of \$17.02/hour.

Ayes: Dunham, Jacobs, Anderson, Tice      Nays: None

It was requested by Jacobs that future wage increases for this position go before the board should they be outside of approved parameters set by the union labor agreement.

**18-059 Authorize Public Safety Director to fill the part-time clerical vacancy in the Police Department**

Jeff Jacobs moved, Andrea Anderson seconded, **MOTION CARRIED**, to authorize the Public Safety Director to fill the part-time clerical vacancy in the Police Department, not to exceed 30 hours/week.

Ayes: Dunham, Jacobs, Anderson, Tice      Nays: None

**18-060 Approval of pay range for part-time clerical position for Police Department**

Jeff Jacobs moved, Heidi Tice seconded, **MOTION CARRIED**, to approve a pay range of \$10.00-\$12.50/hour for the part-time clerical position with the Police Department.

Ayes: Dunham, Jacobs, Anderson, Tice      Nays: None

**PUBLIC COMMENTS: PART II -** None received

The motion by Andrea Anderson, supported by Jeff Jacobs, was **carried unanimously**, to adjourn the meeting at 7:16pm.

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ANDREA ANDERSON, CLERK

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HEIDI TICE, SUPERVISOR